ANNUAL SUSTAINABILITY STATEMENTS

UN Global Reporting Initiative (GRI) 4 report

This year, we have prepared our report in accordance with Global Reporting Initiative (GRI) G4 guidelines, selecting core indicators material to our business.

In reviewing this report, the following sources (document or web link) must be referenced in order to comprehensively assess our response:

- MTN Group Integrated Report 2016 (IR) IR
- MTN Group Sustainability Report 2016 (SR) SR
- MTN Group Carbon Disclosure Project report 2016 (CDP) CDP
- MTN Group Global Compact Communication of Progress Report 2016 (UNGC)
 GC
- MTN Group website (www.mtn.com)

		:	:
Index	Description	Information (document or web link)	Page(s)
STRATEG	SY AND ANALYSIS		
G4-1	CEO statement	IR: Our executive chairman's report SR: Group executive chairman's statement	• IR: 23-27 • SR: 5
G4-2	Impacts, risks and opportunities on stakeholders and financial performance	IR: Our top risks and what we are doing about them SR: Energy and climate risks, mitigation and opportunities	• IR: 32-39 • SR: 19
ORGANIS	SATIONAL PROFILE		
G4-3	Name of reporting organisation	MTN Group Limited	
G4-4	Primary brands, products, services	IR: What we offer https://www.mtn.com/en/what-we-do/Pages/default.aspx	• IR: 3
G4-5	Location of headquarters operating structure	• 216 – 14th Avenue, Fairland, 2195, South Africa	
G4-6	Geographic scope/map of operations	IR: Where we operate	• IR: 4-5
G4-7	Nature of ownership and legal form	IR: About MTN; where we operate	• IR: 2; 4-5
G4-8	Markets served, sectors served and profile of customers/beneficiaries, profile of customer base	IR: Where we operate https://www.mtn.com/en/mtn-group/about-us/our-story/Pages/where-we-are.aspx	• IR: 4-5
G4-9	Scale of the reporting organisation including number of employees and operations	IR: About this report SR: About this report; sustainability value add statement	IR: Page preceding table of contents SR: Page preceding table of contents; 30
G4-10	Number of employees by employment contract and gender	SR: Sustainability value add statement	• SR: 30
G4-11	Percentage of employees covered by collective bargaining agreements	SR: The workplace; sustainability value add statement	• SR: 28; 30
G4-12	Describe the organisation's supply chain (types, number of and locations of suppliers including any sector-specific characteristics of the supply chain)	The appointment of suppliers and vendors involves a thorough selection and evaluation process, to ensure the most qualified vendors are selected based on fairness, objectivity, transparency and merit. This process is in line with our supply chain policies and procedures manual, applicable to all MTN operations. All suppliers are required to adhere to our policies, standards and procedures	
G4-13	Changes occurring within the reporting period regarding size, structure or ownership	The Group has materially revised its structure and leadership significantly in 2016, to improve governance, regulatory and operational oversight, management capacity, compliance, risk management and effective execution of strategy, and increase management capacity. Changes include the appointment of a high-calibre executive management team to replace or enhance existing executive management structures, the re-constitution of three vice presidential structures and the clustering of operations in Southern and Eastern Africa, Western and Central Africa, and Middle Eastern and Northern Africa regions, and of the role of a Group chief operations officer IR: Our new compliance structure; our executive chairman's statement; our people	• IR: 7; 24; 80

Index	Description	Information (document or web link)	Page(s)
COMMITM	MENTS TO EXTERNAL INITIATIVES		
G4-14	How the precautionary approach/ principle is addressed	SR: Eco-responsibility; environmental management	• SR: 16; 20
G4-15	External economic, environmental and social charters or principles subscribed to/endorsed	SR: Standards and reporting	SR: Page preceding table of contents
G4-16	Memberships of associations and national or international advocacy organisations	National Business Initiative – corporate member Groupe Speciale Mobile Association (GSMA)	
IDENTIFI	ED MATERIAL ASPECTS AND BOUND	DARIES	
G4-17	Organisational structure	IR: Where we operate SR: About this report	• IR: 4-5 • SR: Page preceding table of contents
G4-18	How report content and aspect boundaries are defined and how the organisation has implemented reporting principles	SR: Our approach to sustainability IR: Our material issues	• SR: 2 • IR: 8
G4-19	List all material aspects identified in the process for defining report content	SR: Our approach to sustainability IR: Our material issues	• SR: 2 • IR: 8
G4-20	For each material aspect report the aspect boundary within the organisation	SR: About this report; our approach to sustainability	SR: Page preceding table of contents; 2-3
G4-21	For each material aspect report the aspect boundary outside of the organisation	SR: About this report; our approach to sustainability	SR: Page preceding table of contents; 2-3
G4-22	Effect of any restatements of information in previous reports, and associated reasons	• None	
G4-23	Significant changes to report content/scope (material aspects) from previous reports	• None	
STAKEHO	DLDER ENGAGEMENT		
G4-24	List of stakeholder groups engaged by the organisation	IR: How we create value; relationships; our key relationships themes SR: About this report	IR: 10; 20; 21 SR: Page preceding table of contents
G4-25	How are stakeholders identified?	 IR: How we create value; relationships; our key relationships themes SR: About this report 	IR: 10; 20; 21 SR: Page preceding table of contents
G4-26	Approaches to stakeholder engagement (who, how, and what outcomes)	 IR: How we create value; relationships; our key relationships themes SR: About this report 	IR: 10; 20; 21 SR: Page preceding table of contents
G4-27	Stakeholder concerns and how the organisation has responded. Report the stakeholder groups that raised each concern	 IR: How we create value; relationships; our key relationships themes SR: About this report; our approach to sustainability 	• IR: 10; 20; 21 • SR: Page preceding table of contents; 2-3

ANNUAL SUSTAINABILITY STATEMENTS

Annual sustainability statements continued

Index	Description	Information (document or web link)	Page(s)
REPORT	PROFILE		
G4-28	Reporting period	• 1 January 2016 to 31 December 2016	
G4-29	Date of most recent report	• 31 December 2016	
G4-30	Reporting cycle	Annual	
G4-31	Contact point	https://www.mtn.com/Pages/Contact-us.aspx	
REPORT	PROFILE: GRI CONTENT INDEX		
G4-32	"In accordance" option chosen, GRI context index chosen, external assurance report	 "In accordance" – Core GRI context index – G4 IR: Summarised indicators; www.mtn.com/investors/Financial-Reporting/Integrated-Reporting/pages/default.aspx SR: Sustainability value add statement 	• IR: 90 • SR: 30
G4-33	Policy and current practice on independent assurance, and whether the highest governance body is involved in seeking assurance for the sustainability report	 IR: Summarised assurance indicators; www.mtn.com/investors/ Financial-Reporting/Integrated-Reporting/pages/default.aspx SR: Sustainability value add statement 	• IR: 90 • SR: 30
GOVERN	ANCE		
G4-34	Governance structure including highest governance committees, and committees responsible for decision-making on economic, environment, and social impacts	IR: How we are governed SR: About this report; approach to sustainability	IR: 63 SR: Page preceding table of contents; 3
G4-35	Process for delegating authority for sustainability topics from the highest governance body to senior executives and other employees	IR: How we are governed SR: About this report; approach to sustainability	• IR: 63 • SR: Page preceding table of contents; 3
G4-36	Executive level position/s with responsibility for sustainability topics including reporting lines to highest governance body	IR: How we are governed SR: About this report; approach to sustainability	• IR: 63 • SR: Page preceding table of contents; 3
G4-37	Process for consultation between stakeholders and the highest governance body on sustainability topics	IR: How we are governed SR: About this report; approach to sustainability	• IR: 63 • SR: Page preceding table of contents; 3
G4-38	Composition of the highest governance body (Board) and its committees – detailed	IR: How we are governed	• IR: 57-63
G4-39	Is Chairman of highest governance body also an executive officer?	IR: Who is responsible	• IR: 64
G4-40	Nomination and selection process for highest governance body and committees including criteria such as diversity, independence, and expertise for nominations and selections	IR: How we are governed	• IR: 59
G4-41	Process followed by the Board for managing conflicts of interest	IR: How we are governed	• IR: 59

Index	Description	Information (document or web link)	Page(s)
GOVERN	IANCE continued		
G4-42	Highest governance body's role in development, and approval of organisation's value statements, policies and strategies related to sustainability	www.mtn.com/en/investors/financial-reporting/integrated-reports/ pages/default.aspx	
G4-43	Measures taken to develop and enhance board's knowledge of sustainability	Not available	
G4-44	Processes for evaluating board's sustainability performance and actions taken in response to evaluations	Not available	
G4-45	Board's oversight of sustainability	IR : How we are governed SR: Our approach to sustainability	• IR: 61 • SR: 3
G4-46	Board's role in reviewing effectiveness of risk management processes	IR : Our approach to risk	• IR: 32-39
G4-47	Report the frequency of the board's review of economic, environmental and social impacts, risks and opportunities	SR : Our approach to sustainability	• SR: 3
G4-48	Highest committee or position that approves sustainability report and ensures all material aspects are covered	SR: About this report	SR: Page preceding table of contents
G4-49	Process for communicating critical concerns to the board	SR: Our approach to sustainability	• SR: 3
G4-50	Nature and number of critical concerns communicated to board, and mechanisms used to resolve	Not available	
G4-51	Report remuneration policies for highest governance body and senior executives, and describe the link between remuneration and leadership performance	IR: Our people and their remuneration	• IR: 70-88
G4-52	Process for determining remuneration	IR: Our people and their remuneration	• IR:70-88
G4-53	How are stakeholders' views taken into account regarding remuneration	 MTN's remuneration policies and practices are aligned to the King Code of Corporate Governance. Through various initiatives, the Group's remuneration committee ensures that engagement takes place with various stakeholder groups including employees, governments and social partners in a manner that is transparent and impactful 	



Index	Description	Information (document or web link)	Page(s)
GOVERN	ANCE continued		
G4-54	Ratio of total annual compensation for organisation's highest-paid individual in each country to median annual total compensation for all employees (excluding highest paid) in that country	• Not available	
G4-55	Ratio of percentage increase in annual total compensation for organisation's highest-paid individual in each country to median percentage increase for all employees (excluding highest paid) in that country	• Not available	
ETHICS A	AND INTEGRITY		
G4-56	Organisation's values, principles, standards, norms of behaviour and codes of conduct/ethics	 IR: Our values SR: About this report https://www.mtn.com/en/mtn-group/about-us/ethics/Pages/default.aspx https://www.mtn.com/MTN%20Service%20detail%20 Document%20library/2013_Group_Social_and_Ethics_Statement.pdf https://www.mtn.com/MTN%20Service%20detail%20 Document%20library/2013_Anti_Corruption.pdf https://www.mtn.com/MTN%20Service%20detail%20 Document%20library/2013_Conflicts_of_Interest.pdf https://www.mtn.com/MTN%20Service%20detail%20 Document%20library/2013_Digital_Human_Rights.pdf https://www.mtn.com/MTN%20Service%20detail%20 Document%20library/2016_%20Mobile_and_Health.pdf https://www.mtn.com/MTN%20Service%20detail%20 Document%20library/2016_Networks_and_Environment.pdf 	IR: 2 SR: Page preceding table of contents
G4-57	Internal and external mechanisms for seeking advice on ethical and lawful behaviour	IR: Our approach to risk; how we are governed SR: Sustainable societies; sustainability value add statement	• IR: 34; 43 • SR: 24; 30
G4-58	Internal and external mechanisms for reporting concerns about unethical or unlawful behaviour, escalations, and whistle blowing	IR: Our approach to risk SR: Sustainable societies; sustainability value add statement	• IR: 34 • SR: 24; 30
	RY: Economic Economic performance		
	Disclosure on management approach	https://www.mtn.com/en/investors/Pages/default.aspx	
G4-EC1	Direct economic value generated and distributed (revenues, operating costs, wages, benefits, loans)	IR: Financial review	• IR: 41-46
G4-EC2	Climate change-related financial implications and risks and opportunities	SR: Energy and climate https://www.mtn.com/MTN%20Service%20Detail%20Report%20 archive/MTN_Group_2016 https://www.cdp.net/en/search	• SR: 19

Index	Description	Information (document or web link)	Page(s)
	RY: Economic Economic performance continued		•
G4-EC3	Defined benefit plan obligations coverage	Not available	
G4-EC4	Financial assistance from government	• In some countries, standard government rebates to encourage investment in national skills development and training is available to employers. In South Africa, for example, rebates at rates determined by the government are available on payments made in terms of the Skills Development Levies Act (where companies are registered with the South African Revenue Service, have a payroll above a government-determined threshold, and make payments of 1% of monthly payroll costs to the national skills development levy)	
	RY: Economic Market presence		
	Disclosure on management approach	IR: Remuneration report	• IR: 70
G4-EC5	Ratios of standard entry-level wage compared to local minimum wage (by gender)	Not available	
G4-EC6	Proportions of senior management hired from local communities	We currently report on the percentage of ex-patriate employees, but do not indicate this by management level. SR: Sustainability value add statement	• SR: 30
	RY: Economic Indirect economic impacts		
	Disclosure on management approach	IR: How we create value SR: Our approach to sustainability	• IR: 10-19 • SR: 2-3
G4-EC7	Extent and impacts of development of significant infrastructure investments and services and whether they are commercial, in kind, or <i>pro bono</i> engagements	SR: Sustainable economic value IR: Manufactured capital; social and relationship capital; our investment case	• SR: 7-12 • IR: 12; 17-19; 28-29
G4-EC8	Significant indirect economic impacts, including extent of impacts	IR: How we create value SR: Sustainable economic value; sustainability value add statement (black economic empowerment)	• IR: 10-19 • SR: 7-12; 31
	RY: Economic Procurement Practices		
	Disclosure on management approach	The Group sourcing committee is responsible for driving efficient procurement processes at Group and in the operations. While operations are encouraged to source products and services centrally to achieve desired savings, local procurement in support of economic development is an important feature for all operations. Procurement policies and procedures are also aligned to the economic and legal requirements of our local operations.	
G4-EC9	Policies, practices, and proportion of spending on locally based suppliers	SR: Sustainability value add statement (black economic empowerment)	• SR: 31
CATEGOR ASPECT:	RY: Environmental Materials		
	Disclosure on management approach	SR: Eco-responsibility; environmental management	• SR: 16-22
G4-EN2	Materials used: weight/volume	SR: Environmental management; sustainability value add statement	• SR: 20-22; 31



Index	Description	Information (document or web link)	Page(s)
CATEGOR ASPECT:	RY: Environmental Energy		
	Disclosure on management approach	SR: Eco-responsibility; energy and climate; sustainability value add statement https://www.cdp.net/en/search	• SR: 16-19; 31
G4-EN3	Energy consumption within the organisation	 SR: Eco-responsibility; energy and climate; sustainability value add statement https://www.cdp.net/en/search 	• SR: 16-19; 31
G4-EN4	Energy consumption within the organisation	 SR: Eco-responsibility; energy and climate; sustainability value add statement https://www.cdp.net/en/search 	• SR: 16-19; 31
G4-EN5	Energy consumption within the organisation	SR: Eco-responsibility; energy and climate; sustainability value add statement https://www.cdp.net/en/search	• SR: 16-19; 31
G4-EN6	Reduction of energy consumption (as a result of conservation and efficiency initiatives)	 SR: Energy and climate https://www.mtn.com/en/mtn-group/sustainability/ecoresponsibility/Pages/energy-and-climate.aspx https://www.cdp.net/en/search 	• SR: 17-19
CATEGOR ASPECT:	RY: Environmental Water		
	Disclosure on management approach	Due to the nature of MTN's business and the products and services offered, this indicator is not material. However, as part of the maintaining the ISO 14001 and LEED certifications for MTN South Africa, responsible water management and use is addressed. In 2015, MTN Cyprus also attained ISO 14001 certification. MTN Nigeria is currently in the process of implementing the requirements necessary to achieve ISO 14001 certification. Other operations, while not ISO 14001-certified, maintain safety health and environmental policies, and as part of business plans, all MTN countries of operation are reviewing environmental risks as a focus area in terms of the Group's principal risks. A number of MTN operations are currently implementing the Group Green Office toolkit, for water saving opportunities at offices and similar premises. SR: Environmental management	• SR: 20-22
	RY: Environmental Biodiversity		
	Disclosure on management approach	SR: Eco-responsibility https://www.mtn.com/Sustainability/Documents/Networks_and_ Environment_2016.pdf	• SR: 16
CATEGOR ASPECT:	RY: Environmental Emissions		
	Disclosure on management approach	SR: Eco-responsibility; energy and climate https://www.cdp.net/en/search	• SR: 16-19
G4-EN15	Direct GHG emissions (Scope 1)	 SR: Eco-responsibility; energy and climate; sustainability value add statement https://www.cdp.net/en/search 	• SR: 16-19; 31

Index	Description	Information (document or web link)	Page(s)
	RY: Environmental Emissions continued		
G4-EN16	Energy indirect GHG emissions (Scope 2)	 SR: Eco-responsibility; energy and climate; sustainability value add statement https://www.cdp.net/en/search 	• SR: 16-19; 31
G4-EN17	Other indirect GHG emissions (Scope 3)	SR: Eco-responsibility; energy and climate; sustainability value add statement https://www.cdp.net/en/search	• SR: 16-19; 31
G4-EN18	GHG emissions intensity	SR: Eco-responsibility; energy and climate; sustainability value add statement https://www.cdp.net/en/search	• SR: 16-19; 31
G4-EN19	Reduction of GHG emissions	 SR: Eco-responsibility; energy and climate; sustainability value add statement https://www.mtn.com/en/mtn-group/sustainability/eco-responsibility/Pages/energy-and-climate.aspx https://www.cdp.net/en/search 	• SR: 16-19; 31
G4-EN20	Emissions of ozone depleting substances (ODS)	https://www.cdp.net/en/search	
	Y: Environmental Effluents and waste		
	Disclosure on management approach	 MTN applies the precautionary principle towards environmental management, and operations are compliant with national laws and regulations. Due to the nature of MTN's business and the products and services offered, this indicator is not material, but is nevertheless managed operationally. As part of the maintaining the ISO 14001 and LEED certifications for MTN South Africa, responsible water management and use is addressed. In 2015, MTN Cyprus is also ISO 14001 certified. MTN Nigeria is currently implementing the requirements necessary to achieve ISO 14001 certification. Other operations, while not ISO 14001-certified, maintain safety health and environmental policies, and as part of business plans, operations are reviewing environmental risks as a focus area in terms of the Group's principal risks or energy, carbon and climate internal reporting processes. A number of MTN operations are currently implementing the Group Green Office toolkit, for paper, plastic, glass, tin, fuel and water saving opportunities at offices and similar premises. The Group addresses recycling of own e-waste and that of customers and the general public in South Africa, Benin and Cote d'Ivoire, and own e-waste in Cameroon and Iran. SR: Environmental management 	• SR: 20-22
G4-EN23	Total weight of waste by type and disposal method	SR: Environmental management; sustainability value add statement	• SR: 20-22; 31
G4-EN24	Total number and volume of significant spills	No significant spills	
G4-EN25	Weight of transported, imported, exported, or treated waste deemed hazardous under the terms of the Basel Convention Annex I, II, III, and VIII, and percentage of transported waste shipped internationally	The most material waste subject to this convention is electronic and electrical waste (e-waste). In South Africa, e-waste is processed locally to the greatest possible extent, by MTN's e-waste handlers. MTN's fractions are ultimately mixed with e-waste from other companies and sources, and we are not aware of the weight of fractions shipped internationally. For tonnage, see references below RE: Environmental management; sustainability value add statement	• SR: 21; 31



Index	Description	Information (document or web link)	Page(s)
	RY: Environmental Effluents and waste continued		
G4-EN26	Identity, size, protected status, and biodiversity value of water bodies and related habitats significantly affected by the organisation's discharges of water and runoff	 Although not a material aspect for the Group, see SR: Ecoresponsibility https://www.mtn.com/MTN%20Service%20detail%20 Document%20library/2016_Networks_and_Environment.pdf 	• SR: 16; 20-22
	Y: Environmental Products and services		•
	Disclosure on management approach	 The Global e-Sustainability Initiative has assessed that ICT-enabled solutions can help the world achieve carbon abatements in the region of 9.6GtCO₂e or 16.5% of global outputs by 2020. Although our solutions in this domain are relatively small, opportunities are growing rapidly, and include cloud computing for virtualisation and other efficiencies, and machine-to-machine products to address risks of water leakage, report on air quality composition for improvement efforts, and encouragement of energy efficient driving by fleet drivers using our fleet management solution SR: Sustainable economies – transforming enterprises https://www.mtn.com/Sustainability/MoreOnSustainability/Pages/CaseStudyFullView.aspx?pID=29 https://www.mtn.com/Sustainability/MoreOnSustainability/Pages/CaseStudyFullView.aspx?pID=28 https://www.mtn.com/Sustainability/MoreOnSustainability/Pages/CaseStudyFullView.aspx?pID=23 	• SR: 12-13
G4-EN28	Percentage of products sold and their packaging materials that are reclaimed by category	SR: Environmental management; sustainability value add statement	• SR: 20-22; 31
	RY: Environmental Compliance		
	Describe the approach to managing and reporting on Compliance (with environmental laws and regulations)	The Group's legal and regulatory function in each country's operations is responsible for oversight and therefore receives reports on all non-compliances and fines issued including environmental matters if such incidents have occurred	
G4-EN29	Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with environmental laws and regulations	No significant fines and sanctions	
CATEGOR ASPECT:	RY: Environmental Transport		
	Disclosure on management approach	 Although transportation is not a source of significant environmental impact and is not deemed material, greenhouse gas emissions associated with transport are quantified and reported SR: Energy and climate; sustainability value add statement https://www.cdp.net/en/search 	• SR: 17-19; 31
CATEGOR ASPECT: (XY: Environmental Overall		
	Disclosure on management approach	 IR: How we are governed SR: About this report; approach to sustainability https://www.mtn.com/MTN%20Service%20detail%20 Document%20library/2016_%20Mobile_and_Health.pdf https://www.mtn.com/MTN%20Service%20detail%20 Document%20library/2016_Networks_and_Environment.pdf 	IR: 63 SR: Page preceding table of contents; 3

Index	Description	Information (document or web link)	Page(s)
	RY: Social – labour practices and dec Employment	ent work	
	Disclosure on management approach	Our employment practices are guided by the international and local labour laws that seek to protect the rights of both the employer and employee in the workplace. Detailed monthly reports on various aspects are submitted to the Group chief human resources and corporate affairs officer. Annual performance is presented in the Group's UN Global Compact communication of progress report	
G4-LA1	Number and rates of employee hires and turnover, by age group, gender, and region	Not available	
G4-LA2	Benefits provided to full-time employees that are not provided to temporary/part-time employees, by significant locations of operations	Not available	
G4-LA3	Return to work and retention rates after parental leave, by gender	Not available	
	RY: Social – labour practices and dec Labour/Management relations	ent work	
	Describe the approach to management of labour relations and how this is reported on	Retrenchments are a result of organisational restructuring. All organisational restructures follow a strict consultation with affected staff. During this process, employees have the opportunity to interrogate the changes and offer suggestions for management to apply their minds to. Should retrenchment still be necessary after thorough consultation, affected employees are informed in person, and the discussion is confirmed in the form of a letter to the employee	
G4-LA4	Report minimum notice periods regarding significant operational changes as well as whether these are specified in collective agreements	• Employees are notified as soon as a possible restructuring process within the organisation is considered. This follows a consultation process. Once an employee has been confirmed for retrenchment, s/he is given at least one month's notice. This notice period may even be longer than one month, as determined by the various labour laws (which always state the minimum notice period) applicable in the countries in which MTN operates. It is important to note that MTN has a generous retrenchment policy relative to severance pay	
	RY: Social - labour practices and decoroccupational health and safety	ent work	
	Describe the approach to managing and reporting on occupational health and safety within the organisation	SR: The workplace	• SR: 28
G4-LA5	Percentage of total workforce represented in formal joint management-worker health and safety committees that help monitor and advise on occupational health and safety programs	SR: The workplace	• SR: 28
G4-LA6	Type of injury and rates of injury, occupational diseases, lost days, absenteeism, and total number of work-related fatalities by region and gender	 SR: The workplace; sustainability value add statement Occupational diseases are not a feature of our business, given the nature of products and services offered Data on lost days is not available, but is deemed not material due to the low rate of workplace-related accidents/ injuries 	• SR: 28; 31

ANNUAL SUSTAINABILITY STATEMENTS

Index	Description	Information (document or web link)	Page(s)
	RY: Social – labour practices and decorranged and education	ent work	
	Disclosure on management approach	• Employees are actively encouraged to continuously look for opportunities to improve their capabilities and skills through extensive training available digitally, face-to-face and from other sources supplied by MTN's Academy, or from external accredited and reputable organisations. On a regular basis, MTN Academy compiles internal reports for management on the nature of training undertaken by employees, amount of time spent on each module, and pass-rates. Certain elements of training are mandatory for all employees. Directors also receive regular and informative updates and training on legislative, regulatory, and any other business-related changes throughout their tenure. They are also encouraged to discuss their development needs with the chairman, and are provided with training where necessary	
G4-LA9	Average hours of training per employee per year (by gender and employee category)	SR: Annual Sustainability statement IR: Our people	• SR; 31
G4-LA10	Report on the type and scope of programmes implemented for employee skills management and lifelong learning	While detailed reports are available internally, this information is not available for external reporting currently We provide talent management learning solutions that ensure that we continue to attract, retain and develop the talents of our employees. Our global talent standards is structured to take into account the technical and behavioural requirements for each position, level of work and functional area in our organisation. We offer training and development solutions for business, organisational behaviour, commercial, technology and leadership capabilities	
G4-LA11	Percentage of employees receiving regular performance and career development reviews, by gender and employee category	SR: Annual sustainability statement	• SR: 31
	RY: Social – labour practices and decorpiversity and Equal Opportunity	ent work	
	Describe the approach to managing and reporting on diversity and equal opportunity	We aim to ensure that our workforce, across our various operations, is representative of the communities in which we operate. This ensures a diverse workforce, and also represents gender diversity across sectors. While MTN's retirement age requirement is taken into account, opportunities are available to all age groups from 18 to 59. Competency-based interviews are conducted to remove any subjectivity in the selection process, ensuring that people are recruited for the skills they offer, and are thus given an equal opportunity. We comply with any local requirement stipulated by the national Department of Labour in relation to employment equity in the countries in which we operate	
G4-LA12	Composition of governance bodies and breakdown of employees per employee category according to gender, age, and other indicators of diversity	IR: How we are governed SR: Sustainability value add statement	• IR: 57-59 • SR: 30

Index	Description	Information (document or web link)	Page(s)
	RY: Social – labour practices and dec Equal remuneration for men and women	ent work	
	Describe the approach to management of equal remuneration for women and men, and how this is reported on	 MTN appoints employees based on a fair process that is based on human resource policies and procedures. Remunerations decisions are subject to these policies and procedures which are applicable to males and females. Remuneration is determined by position, skills, expenses, qualifications and affordability. No reports on equal remuneration for men and women are available 	
G4-LA13	Ratio of basic salary and remuneration of women to men by employee category, by significant locations of operations	Not available	
CATEGOR ASPECT:	RY: Social – labour practices and deco Supplier Assessment for Labour Practice	ent work	
	Disclosure on management approach	Not available	
	RY: Social - labour practices and dec Labour practices grievance mechanisms		
	Disclosure on management approach	The Group has a defined code of conduct related to human resource management and practices. Entrenched in this is a detailed grievance procedure that ensures that employees enjoy the freedom to raise grievances, and ensures that these will be correctly mediated	
G4-LA16	Number of grievances about labour practices filed, addressed, resolved, through formal grievance mechanisms	Not available	
CATEGOR ASPECT:	RY: Social – human rights Investment		•
	Disclosure on management approach	 SR: Digital human rights https://www.mtn.com/MTN%20Service%20detail%20 Document%20library/2013_Digital_Human_Rights.pdf 	• SR: 25-27
G4-HR1	Total number and percentage of significant investment agreements and contracts that include human rights clauses or that have underwent human rights screening	Not available	
G4-HR2	Total hours of employee training on human rights policies or procedures concerning aspects of human rights that are relevant to operations, including the percentage of employees trained	Not available	
	RY: Social – human rights Non-Discrimination		
	Disclosure on management approach	Entrenched in the Group's code of conduct are noted transgressions that carry serious penalties for any person who offends another based on colour, race, creed, political association or injury to person or their dignity. This ensures that all employees are able to operate freely within the organisation, and focus on their primary roles (which is to provide the services contractually agreed to)	
G4-HR3	Number of incidents of discrimination and action taken	Not available	



Index	Description	Information (document or web link)	Page(s)
CATEGOR ASPECT:	RY: Social – human rights Freedom of association and collective ba	argaining	
	Disclosure on management approach	Employees are free to associate socially, politically, religiously or otherwise, as well as join any bargaining council without fear of victimisation. Our code of conduct enables us to correctly manage situations where an employee may infringe on these rights	
G4-HR4	Operations and suppliers identified in which the right to exercise freedom of association and collective bargaining may be violated or at risk, and details of the measures taken to support these rights	 Employees are free to associate socially, politically, religiously or otherwise, as well as join any bargaining council without fear of victimisation. Our code of conduct enables us to correctly manage situations where an employee may infringe on these rights. Suppliers: Not available 	
	RY: Social – human rights Human rights grievance mechanisms		
	Disclosure of management approach	 The Group's privacy and customer terms and service policies for each operations are available on each country's website at the links indicated below. These terms and policies generally also set out complaints and grievance mechanisms available http://www.mtn.com.cg/petails.aspx?pageid=49 http://www.mtn.com.cy/en/general/terms-conditions/ http://www.mtn.com.cy/en/general/terms-conditions/ http://www.mtn.com.cy/en/general/terms-conditions/ http://www.mtn.com.gh/privacy-policy.pdf http://www.mtn.com.gh/privacy http://www.mtn.com.gh/privacy http://www.mtn.com.gn/CGU#.V5KQGWZf05s https://www.mtn.com.gn/CGU#.V5KQGWZf05s https://www.mtn.co.rw/Content/Pages/262/Privacy_Policy https://www.mtn.co.rw/Content/Pages/262/Privacy_Policy https://www.mtn.co.rw/Content/Pages/262/Privacy_Policy https://www.mtn.co.za/pages/website_legal.aspx?termsID=26 https://www.mtn.co.za/pages/Website_legal.aspx?termsID=26 https://www.mtn.co.za/pages/Website_legal.aspx?termsID=4 https://shop.mtn.co.za/crs/siteInformation/privacyPolice.jsp https://www.mtn.co.za/support/Support_questions_answered/Pages/Overview.aspx?PageName=Report%20fraud http://www.mtn.co.za/pages/privacy-policy.aspx http://www.mtn.co.ug/legal/Pages/privacy-policy.aspx http://www.mtn.co.ug/legal/Pages/privacy-policy.aspx http://www.mtn.com.gh/terms-conditions http://www.mtn.com.gh/terms-conditions http://www.mtn.com.gh/terms-conditions http://www.mtn.co.za/pages/website_legal.aspx?termsID=26 https://shop.mtn.co.za/crs/siteInformation/staticPage.jsp?breadcrumb=Terms%20of%20 Use&siteInformation=TermsofUse https://shop.mtn.co.za/crs/modals/termsAndConditions.jsp?typeTC=3 SR: Digital Human Rights The Group is currently in the process of reviewing and updating the privacy policy and terms and conditions of the footbal	• SR: 28
	Number of grievances about human rights impacts filed, addressed, and resolved through formal grievance mechanisms	Not available	

Index	Description	Information (document or web link)	Page(s)
CATEGOR ASPECT:	RY: Society Local communities		
	Disclosure on management approach	SR: Digital human rights https://www.mtn.com/MTN%20Service%20detail%20 Document%20library/2016_%20Mobile_and_Health.pdf https://www.mtn.com/en/mtn-group/social-investments/our-focus-areas/Pages/our-focus-areas.aspx	• SR: 25-27
G4-S01	Operations with significant actual and potential negative impacts on local communities	SR: Digital human rights Mobiles and health: all operations engage directly, and through local regulatory authorities, with communities with respect to matters related to network installation	• SR: 25-27
	RY: Society Anti-corruption		
	Disclosure on management approach	IR: How we are governed; our approach to risk https://www.mtn.com/MTN%20Service%20detail%20 Document%20library/2013_Anti_Corruption.pdf https://www.mtn.com/MTN%20Service%20detail%20 Document%20library/2013_Conflicts_of_Interest.pdf https://www.mtn.com/en/mtn-group/about-us/ethics/Pages/default.aspx	• IR: 32; 61
G4-SO3	Total number and percentage and of operations assessed for risks related to corruption and the significant risks identified	IR: How we are governed; our approach to risk	• IR: 32
G4-SO4	Communication and training on anti-corruption policies and procedures	IR: How we are governed; our approach to risk	• IR: 32
G4-S05	Confirmed incidents of corruption and actions taken	Not disclosed	
	YY: Society Public Policy		
	Disclosure on management approach	 https://www.mtn.com/Sustainability/Documents/Group_Social_and_Ethics_Statement_2013.pdf The executive for regulatory affairs and public policy reports to the Group chief executive officer and president Public policy engagement is undertaken through the following means: Via any matters of consideration by the GSMA Via the necessary regulatory agency either in formal public commentary invitation processes, or as required for possible emerging regulation or industry-specific matters such as carbon taxes, spectrum allocation, etc. (MTN operations may engage directly with the necessary regulatory agency, or collectively via national business or industry associations) With other national or international bodies or authorities such as the African Union, and the National Business Initiative or industry associations 	
G4-SO6	Total value of political contributions by country and recipient/beneficiary	No contributions were made in 2016	



Index	Description	Information (document or web link)	Page(s)
	RY: Society : Anti-competitive behaviour		
	Disclosure on management approach	 As a company incorporated in South Africa, the Group is regulated by the Competition Commission of South Africa and the rules and regulations applicable to all companies listed on the JSE 	
G4-S07	Total number of legal actions for anti-competitive behaviour, anti-trust, and monopoly practices and their outcomes	Not available	
	RY: Society : Compliance		
	Disclosure on management approach	IR: How we are governed https://www.mtn.com/Sustainability/Documents/Group_Social_and_Ethics_Statement_2013.pdf	• IR: 57
G4-S08	Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with laws and regulations	IR: Financial review	• IR: 41-47
	RY: Society : Grievance Mechanisms for impacts on s	society	
	Disclosure on management approach	One of the Group's key mechanisms of encouraging reports of unacceptable behaviours (or allegations of unacceptable behaviour) for investigation is the anonymous whistle-blower line for use by both employees and the public. The line is supported by telephonic and e-mail communication channels, and is managed by Deloitte	
	RY: Product Responsibility Customer health and safety		
	Disclosure on management approach	Group positions on www.mtn.com/sustainability/Mobiles and Health MTN operations maintain terms, conditions on service and legal content on the local website for the operations. These terms and conditions may also include any additional information useful to subscribers, such as activation agreements, transfer procedures, defective goods and technical fault reporting, personal information management, and more. Some aspects of customer terms and conditions are often also separately detailed for different types of value-add and internet services, phones and devices, etc. Terms and conditions of service for physical products such as mobile handsets and tablets may also be included in the product pack. In some countries, all MTN stores display MTN's commitments to consumer rights and complaints mechanisms including contact details of regulatory authorities. Product and service labelling may also be subject to additional communication, disclosure or other requirements as set out by national consumer protection regulations in each of the countries where we operate. Customer complaint and feedback services are available through walk-in service and other centres, and via voice, e-mail, social media and other digital channels	

Index	Description	Information (document or web link)	Page(s)
	RY: Product Responsibility Customer health and safety continued		
G4-PR1	Percentage of significant product and service categories for which health and safety impacts are assessed for improvement	 Group positions on www.mtn.com/sustainability/Mobiles and Health Regarding the position paper above, all handsets have to be certified for safety before national regulators will allow distribution. The number of network sites assessed for health and safety impacts with respect to safe levels of electromagnetic fields varies for each country of operations, and is subject to requirements set out by the national telecommunications regulator 	
G4-PR2	Number of incidents of regulatory non-compliance concerning health and safety impacts of products and services during their lifecycle, by type of outcome	Not available	
	RY: Product responsibility Product and service labelling		
	Disclosure on management approach	• MTN operations maintain terms, conditions on service and legal content on the local website for the operations as indicated in G4-HR4. These terms and conditions may also include any additional information useful to subscribers, such as activation agreements, transfer procedures, defective goods and technical fault reporting, and more, and are often also separately detailed for different types of value-add and internet services, phones and devices, etc. Terms and conditions of service for physical products such as mobile handsets and tablets may also be included in the product pack. Product and service labelling may also be subject to additional communication, disclosure or other requirements as set out by national consumer protection regulations in each of the countries where we operate. Customer complaint and feedback services are available through walk-in service and other centres, and via voice, e-mail, social media and other digital channels	
G4-PR3	Type of product and service information required by the organisation's procedures for product and service information and labelling, and percentage of significant product and service categories subject to such information requirements	The types of products and services offered by each of our operations may vary from country to country, and this information is therefore not at available in a consolidated format at the Group reporting levels. Some of our operations may maintain this information on their local websites. Please refer to the references as indicated in G4-HR4	
G4-PR5	Results of surveys measuring customer satisfaction	IR: Our strategic performance in 2016 (NPS); operational review	• IR: 30; 47-52



Index	Description	Information (document or web link)	Page(s)	
	RY: Product responsibility Marketing Communications			
	Disclosure on management approach	 In addition to complying with local laws, standards and codes of practice in each country where we operate, as a regulated organisation subject to oversight by national telecommunication regulatory authorities, we may be required to abide by specific additional requirements regarding marketing communications. For instance, in order for us to market voice or data products in order to grow our subscriber base, our quality of service may be subject to review by regulators before permission may be granted (in circumstances where quality of service may fall below pre-set standards or as agreed in regulatory licences) 		
G4-PR7	Total number of incidents of non-compliance with regulations and voluntary codes concerning marketing communications, including advertising, promotions, and sponsorship, by type of outcomes	• Not available		
	RY: Product responsibility Customer privacy			
	Describe the approach to management and reporting of Customer Privacy	 SR: Digital human rights Group positions on https://www.mtn.com/MTN%20Service%20 detail%20Document%20library/2013_Digital_Human_Rights.pdf 	• SR: 25-27	
G4-PR8	Number of substantiated complaints regarding breaches of customer privacy and losses of customer data	Not available		
CATEGORY: Product responsibility ASPECT: Compliance				
	Disclosure on management approach	https://www.mtn.com/Sustainability/Documents/Group_Social_ and_Ethics_Statement_2013.pdf		
G4-PR9	Monetary value of significant fines for non-compliance with laws and regulations concerning the provision and use of products and services	• Not available		